

BOOKING FORM - Register NOW to reserve your free place!

Please complete this form and fax back to Ryan O'Neal on 0207 915 8322.

To ensure your booking is valid, please remember to sign and date below.

Organisation: _____

Address: _____

_____ Postcode _____

Telephone: _____ Email: _____

Delegates

Name: _____

Job title: _____ Email: _____

Name: _____

Job title: _____ Email: _____

NOTE: Although places are limited to two per company, we would be please to discuss larger parties of delegates, please contact Ryan O'Neal on 0207 915 8322.

Confirmation of your booking, along with joining instructions will be sent out one week before the event.

I wish to confirm my booking and accept the booking conditions stated below:

Signature _____ Date _____

Name (please print) _____

BOOKING CONDITIONS

Terms and conditions: The organisers reserve the right to amend the programme or to cancel or postpone the event at any time. Every effort will be made to accommodate the number of delegates wishing to attend but if necessary applications will be contacted if the event is oversubscribed.

Cancellation charge: Cancellation/substitutions must be received in writing. The event is free to attend. However, if you are unable to attend and do not cancel your reserved place giving 48 hours notice prior to the event, you will be charged an administration fee of £25 per booking, which will be invoiced to the company following the event.
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