

Management Information Systems support

How can you be sure your MIS investment is best suited to your business? How do you make sure that you can maximise the benefits from it to drive increased profitability? Three quarters of UK printing companies are not using MIS to make the most of their businesses according to Vision in Print's recent *Best Practice Study on MIS*.

Most printers use their MIS to automate administration, such as estimating, job bags etc but few have realised the potential of the information contained to analyse and hence drive the business forward to greater profitability.

Don't waste your money on buying the wrong MIS or by failing to exploit the full functionality of your MIS: let us help you. BPIF Business can provide expert assistance and advice on your MIS investment decisions and on how to get the most from your MIS.



Key benefits

To help you make MIS investment decisions

- Correctly specify features and functionality needed to deliver your objectives.
- Build a system to measure manufacturing efficiency
- Define the essential information managers need to manage
- Optimise efficiency of administrative processes to save costs
- Highlight areas for cost reduction and improved margins
- Provide internal support to show value of MIS to all departments
- Improve customer and supplier relations through better communication
- Research and compare software and provide a short list of suppliers
- Help manage the supplier selection process and negotiate the best contract
- Install and implement the MIS, embedding its value throughout the organisation

To help you make the most of your MIS

- Optimise your costing systems for accurate business information
- Take MIS beyond estimating - to contact management and handling customer enquiries
- Streamline sales order processing for faster turnarounds
- Automate inventory control of raw materials and finished goods to minimise stock and WIP
- Integrate business systems through JDF and shop-floor data collection for seamless and efficient processes
- Cut costs by identifying and eliminating areas of wastage in process and materials
- Train your staff, customers and suppliers to deliver maximum impact from your system
- Measure customer service levels and raise standards
- Calculate accurate cost rates
- Know where your profits and losses are made by analysing your work mix

An MIS can become the central 'knowledge bank' for the business as well as the repository of the company standards. Only by measuring sales and production activity can managers begin to take control of the business.

BPIF Business support can also deliver an overall methodology for continuous review of your MIS and its use: to reduce costs and improve ways of working to ensure that your business continues to drive maximum value out of its MIS investment.

What is involved?

Our MIS specialists will discuss your specific needs and objectives with you and we will provide a detailed programme of work to support these to a timeframe optimised to your requirements.

How long does it take?

The time taken depends on what is required and is typically between 5 and 10 days.

How to find out more

To arrange to speak to or meet with one of our specialists please e-mail gjl.reid-robbins@bpif.org.uk or call on 020 7915 8345.

Can we help you further?

The BPIF and ViP offer a wide range of customised support services, programmes and courses for printers, designed and delivered by print industry specialists. If you would like to know more about any of these, please tick those you are interested in and fax this to Gil Reid-Robbins, Head of BPIF Business on 020 7405 7784, or call her on 020 7915 8345 or email gil.reid-robbins@bpif.org.uk.

SUPPORT FROM BPIF BUSINESS

Health, safety and environment

- Health & Safety Healthcheck
- Health & Safety Management Schemes
- Standards Gap Analyses & Improvement Programmes for
 - ISO 14001 (Environment)
 - OHSAS 18001 (Health & Safety)
 - FSC Chain of Custody
- Environmental Healthcheck
- Integrated Management Systems Support
- Noise Surveys
- Occupational Health Management Schemes
- Interim Health & Safety Managers
- Business Continuity Planning

Technical

- Technology Healthcheck
- Design and Print Unit Reviews for In-plants
- Workflow and Pre-press Reviews
- Digital Business Development
- Press and Post-press Investment Support
- Management Information Systems Support
- ISO 12647: Colour Management Support
- ISO 7799: Security Support
- Dispute Resolution and Expert Witnesses

Business development

- Standards Gap Analyses & Improvement Programmes for:
 - ISO 9001 (Quality)
 - PAS 75 (Customer Service)
- Cost Rates Reviews
- Financial Management
- Business Planning
- Sales Development
- Market Research and Development
- Marketing Planning and Implementation
- Interim Management and Mentoring
- Factory Layout and Planning
- Purchasing and Supply Chain Management
- Website Development and Internet Marketing

BUYING AND SELLING FROM BPIF MCINNES CORPORATE

- Acquisitions and Mergers
- Grooming for Sale
- Business Valuations

LEGAL SERVICES FROM BPIF LEGAL

- Mediation

SHORT COURSES FROM BPIF BUSINESS

Courses can be open or delivered in-house:

For a complete list of all the courses we offer visit:

www.britishprint.com/shortcourses

Health, safety and environment

- Health & Safety for Managers and Supervisors
- Environmental Briefing for Managers
- Manual Handling Training
- IOSH Managing Safely
- CoSHH Assessment
- Risk Assessment Training, inc Fire
- Occupational Health Awareness

Technical

- Introduction to Print Processes
- Introduction to Print Technology (3 Days)
- Print Production Planning
- Introduction to Print Estimating

Business development

- Getting the Sale
- Advanced Sales Management Skills
- Digital Sales Solutions
- Sales and Marketing
- Customer Service
- The Supervisor Role

HR SUPPORT FROM BPIF

- HR Healthchecks
- HR Policy and Documentation
- HR Management Schemes
- Organisational Restructuring
- Absence Management Workshops

WORK-BASED TRAINING FROM BPIF TRAINING

- NVQs
- Apprenticeships
- Professional Certificate in Print Management
- Technical Certificate

PROCESS IMPROVEMENT FROM VIP

- Premier Snapshot (diagnostic)
- Modular Improvement Programme (10-25 staff)
- Kickstart (26-50 staff)
- Masterclass (50+ staff)
- Office and Pre-press Change Cycle
- Team Leader Training with BPIF Training
- Materials Waste Reduction

Your name

Job title

Company name

Address

Telephone

E-mail
