

Health & Safety Management Scheme

Be safe, be compliant... be smart! Utilise the expertise of the BPIF's Health and Safety specialists.

Most companies do not have the resources to employ their own health and safety managers. By outsourcing your health and safety management to the BPIF we can provide not only a more cost effective, but also a more protective route to address all aspects of health and safety in your business.

Our Health & Safety Management Scheme is designed to address each company's specific needs and acts as the framework for disciplines that ensure that procedures are adhered to.

Furthermore, it will provide the necessary proof of compliance in the event of an accident, injury or disease occurring, helping to protect the company where claims are filed. Membership of the scheme may also be of assistance when negotiating or renewing insurance policies.

Our approach is thorough and supportive. We conduct our Health & Safety Healthcheck that benchmarks company practice against legislative requirements and industry best practice and from this we make recommendations for improvements and prioritise actions for your organisation. We then provide an individually designed, fully managed solution to help you implement these recommendations over a two-year period, which allows you to spread the work and the cost.

Key benefits

Our Health & Safety Management Scheme can help your organisation:

- Comply with health and safety legislation
- Institute best practice
- Protect your staff and business
- Save money
- Protect against claims
- Negotiate lower insurance rates
- Create a safe environment



What is involved?

A specialist BPIF Health and Safety expert can:

- Conduct an Healthcheck to identify current status of systems, procedures and practices
- Recommend and agree practical and realistic improvements
- Prepare Health & Safety policy and procedures, inc COSHH, Fire etc
- Perform Risk Assessments across all relevant areas, inc Fire
- Carry our DSE assessments
- Conduct Noise Surveys
- Perform Manual Handling assessments
- Set up visitors and contractors procedures
- Establish accident reporting and investigation procedures
- Train Managers and Supervisors in Health and Safety
- Training in risk assessments, Manual Handling, COSHH and Competent Person
- Join your team as an interim manager

Each programme is designed specifically to meet your company's needs and can include the full range of systems and people support and advice across all health and safety areas.

How long does it take?

The scheme typically operates over a two year timeframe and involves a block of days (3-5) up front plus one day every 2 or 3 months for the next two years.

Interim management can be included full time or part time over a number of months to suit your needs. The precise time involved depends on the size and nature of your organisation and the outcome of the Healthcheck.

How to find out more

To arrange to speak to or meet with one of our experts please e-mail gil.reid-robbins@bpif.org.uk or call on 020 7915 8345.

Can we help you further?

The BPIF and ViP offer a wide range of customised support services, programmes and courses for printers, designed and delivered by print industry specialists. If you would like to know more about any of these, please tick those you are interested in and fax this to Gil Reid-Robbins, Head of BPIF Business on 020 7405 7784, or call her on 020 7915 8345 or email gil.reid-robbins@bpif.org.uk.

SUPPORT FROM BPIF BUSINESS

Health, safety and environment

- Health & Safety Healthcheck
- Health & Safety Management Schemes
- Standards Gap Analyses & Improvement Programmes for
 - ISO 14001 (Environment)
 - OHSAS 18001 (Health & Safety)
 - FSC Chain of Custody
- Environmental Healthcheck
- Integrated Management Systems Support
- Noise Surveys
- Occupational Health Management Schemes
- Interim Health & Safety Managers
- Business Continuity Planning

Technical

- Technology Healthcheck
- Design and Print Unit Reviews for In-plants
- Workflow and Pre-press Reviews
- Digital Business Development
- Press and Post-press Investment Support
- Management Information Systems Support
- ISO 12647: Colour Management Support
- ISO 7799: Security Support
- Dispute Resolution and Expert Witnesses

Business development

- Standards Gap Analyses & Improvement Programmes for:
 - ISO 9001 (Quality)
 - PAS 75 (Customer Service)
- Cost Rates Reviews
- Financial Management
- Business Planning
- Sales Development
- Market Research and Development
- Marketing Planning and Implementation
- Interim Management and Mentoring
- Factory Layout and Planning
- Purchasing and Supply Chain Management
- Website Development and Internet Marketing

BUYING AND SELLING FROM BPIF MCINNES CORPORATE

- Acquisitions and Mergers
- Grooming for Sale
- Business Valuations

LEGAL SERVICES FROM BPIF LEGAL

- Mediation

SHORT COURSES FROM BPIF BUSINESS

Courses can be open or delivered in-house:

For a complete list of all the courses we offer visit:

www.britishprint.com/shortcourses

Health, safety and environment

- Health & Safety for Managers and Supervisors
- Environmental Briefing for Managers
- Manual Handling Training
- IOSH Managing Safely
- CoSHH Assessment
- Risk Assessment Training, inc Fire
- Occupational Health Awareness

Technical

- Introduction to Print Processes
- Introduction to Print Technology (3 Days)
- Print Production Planning
- Introduction to Print Estimating

Business development

- Getting the Sale
- Advanced Sales Management Skills
- Digital Sales Solutions
- Sales and Marketing
- Customer Service
- The Supervisor Role

HR SUPPORT FROM BPIF

- HR Healthchecks
- HR Policy and Documentation
- HR Management Schemes
- Organisational Restructuring
- Absence Management Workshops

WORK-BASED TRAINING FROM BPIF TRAINING

- NVQs
- Apprenticeships
- Professional Certificate in Print Management
- Technical Certificate

PROCESS IMPROVEMENT FROM VIP

- Premier Snapshot (diagnostic)
- Modular Improvement Programme (10-25 staff)
- Kickstart (26-50 staff)
- Masterclass (50+ staff)
- Office and Pre-press Change Cycle
- Team Leader Training with BPIF Training
- Materials Waste Reduction

Your name _____

Job title _____

Company name _____

Address _____

Telephone _____

E-mail _____